



5th Annual Liaison Officer Conference

Friday, November 14, 2008
Peppermill Resort, Spa and Casino
Reno, Nevada



PERS is pleased to invite you to the 5th Annual Liaison Officer Conference to be held on Friday, November 14, 2008. The Liaison Officer Conference is a one day conference held each year and is designed to integrate knowledge about PERS in order to provide the best service to all members of PERS. This year's conference promises to be informative, specifically designed, and beneficial to all employer representatives. When we work together, it results in a high level of service for both your agency and the members of PERS.

Who should attend? Experienced and newly appointed Liaison Officers, Human Resource Professionals, and Payroll Professionals.

Don't miss another great opportunity to network and learn about PERS at this year's Liaison Officer Conference. Make your reservation today!

5th Annual Liaison Officer Conference

Registration Information:

Registration Fee: \$75* per attendee

*A late registration fee of \$100 per attendee will apply after October 10, 2008.

Registration Due Date: October 10, 2008

A registration form is included with this brochure and is also available at www.nvpers.org

Conference Details:

Location: Peppermill Resort, Spa & Casino
2707 South Virginia Street
Reno, Nevada
(800) 282-2444

Check-in: 8:00 a.m.— 8:30 a.m.

Fee Includes: Resource materials, handouts, breakfast, lunch and refreshments

PERS Contact: Cheryl Price 775-687-4200 Ext. 299 or Toll Free (866)-473-7768

Accommodations:

PERS has secured a block of 50 rooms at the Peppermill Resort, Spa and Casino. Attendees are responsible for making their own lodging and travel arrangements. When making reservations, be sure to mention you are with the PERS group.

Conference Hotel: Peppermill Resort, Spa & Casino
2707 South Virginia Street
Reno, Nevada

Room Rate: \$69 single or double occupancy

Toll Free Reservations: 800-282-2444

Reservation Deadline: October 14, 2008



5th Annual Liaison Officer

Conference

November 14, 2008

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Agenda:

- 8:00 - 8:30 a.m. Continental Breakfast/Registration
- 8:30 - 8:50 a.m. General Session - Executive Welcome Address
- 8:50 - 9:15 a.m. Liaison Officer Responsibilities

Breakout Sessions by employer type*:

- 9:15 - 10:30 a.m. PERS Eligible Positions and Contributions
- 10:30 - 10:45 a.m. *Break*
- 10:45 - 11:45 a.m. Training Tools for New Hires
- 12:00 - 1:00 p.m. *Lunch*
- 1:00 - 2:00 p.m. PERS' Benefit Packages (for any attendee)
PERS Policy and Fiduciary Responsibilities
(for Liaison Officers and Agency Administrators)
- 2:00 - 2:45 p.m. Reemployment of PERS Retirees
- 2:45 - 3:00 p.m. *Break*
- 3:00 - 4:00 p.m. Retiring Member - Employer Responsibilities

*This year's breakout sessions will be customized by employer type: School Districts, State Agencies, and Local Government Agencies with and without Police/Fire members. A special round table discussion regarding PERS policy and fiduciary responsibilities is being offered to Liaison Officers and agency administrators as an alternative topic.



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Registration Form

Agency Information:

Agency Name

Agency Address

Attendees:

Attendee Name

E-mail address

Phone number

Attendee Name

E-mail address

Phone number

Attendee Name

E-mail address

Phone number

Payment Information:

Number of Attendees: _____ x **\$75.00** * (*\$100 if registering after 10/6/08)

Total Due: \$_____ Make check payable to: PERS Administrative Fund

Note: PERS does not have the ability to accept Purchase Orders, Vouchers or Credit Card Payment

Return the registration form and payment on or before **October 10, 2008** to:

PERS

Attn: Cheryl Price

693 W. Nye Lane

Carson City, NV 89703

NVPERS

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Carson City, NV 89703



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Conference Evaluation

Thank you for attending the 5th Annual Liaison Officer Conference. Please take a moment to complete this evaluation and turn it in to the registration desk.

Please indicate your rankings: 1 (Poor) 2 (Standard) 3 (Excellent)

1. Which breakout session did you attend? (Circle one)

State	School Districts	Local Governments	Local Governments with P/F
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2. Did the conference fulfill your expectations? 1 2 3
3. How would you rate your breakout session in the following areas?

Content of presentations	1	2	3
Speaker knowledge	1	2	3
Usefulness of information	1	2	3
Length of presentations	1	2	3
4. How would you rate the other services provided at the conference?

Location of conference	1	2	3
Registration process	1	2	3
Food and beverages	1	2	3
5. What did you find most beneficial about the conference?

6. What did you find least beneficial?

7. What information or services could we provide at next year's conference that would be most beneficial to you?

PERS' Retirement Board

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Charles Silvestri, *Vice Chairman* Las Vegas
Elizabeth Fretwell, *Member* Las Vegas
Purissimo Hernandez, *Member* Carson City
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