

Retirement Board

Mark Stevens
Chair
Brian A. Wallace
Vice Chair

Jessica Colvin
Dawn E. Huckaby
Todd H. Ingalsbee
Norma Santoyo
Cameron Wagner



Executive Staff

Tina Leiss
Executive Officer

Kabrina Feser
Operations Officer

Steve Edmundson
Chief Investment
Officer

Memorandum

To: PERS Employers

From: Alicia Albertson, Retirement Analyst, Employer Services

Date: May 29, 2026

Re: PERIS Employer Update Memo

This memorandum is provided to keep you informed on the status of our Public Employees' Retirement Information System (PERIS) project. PERS is planning to release an upgraded version of the PERIS Employer Portal in January 2027.

All PERS Employers will be required to create new usernames and passwords and register to the new PERIS Employer Portal using multi-factor authentication.

There will not be any changes to the PERIS file formats; payroll report, employee enrollment, termination/salary certification, leave, promotion, service purchase payment or annual pay cycles for this upgrade.

There are updates to the on-screen field requirements in PERIS for the promotion form to include information regarding training position titles and position dates. The Employer Salary Certification form for School employers will also have on screen field requirements for the employer user to insert the reporting month of the contract payoff. In addition, after the January 2027 implementation, the monthly retirement report will require a value in the base wage/hour field for all report lines including adjustment lines for prior reporting periods.

A new Invoices and Deposits screen will be included which will allow Employers to view invoices associated with submitted payroll reports, as well as the payment history for those invoices. Employers will not be required to certify prior to implementation.

Training and the updated Employer User Guide and Employer Error Guide will be offered to employers in the fall of 2026.

Any pre-implementation instructions will be sent to Employers prior to the implementation date in January 2027.

If you have questions or comments, please contact Alicia Albertson at aalbertson@nvpers.org.