



## **PUBLIC EMPLOYEES' RETIREMENT SYSTEM OF NEVADA**

### **DUE DATES FOR THE MONTHLY WAGE & CONTRIBUTION REPORTS, FORM 502 AND DEPOSITS FOR CALENDAR YEAR 2026**

#### **Report Month**

January 2026  
February 2026  
March 2026  
April 2026  
May 2026  
June 2026  
July 2026  
August 2026  
September 2026  
October 2026  
November 2026  
December 2026

#### **Due Date**

February 17, 2026  
March 16, 2026  
April 15, 2026  
May 15, 2026  
June 15, 2026  
July 16, 2026  
August 17, 2026  
September 16, 2026  
October 15, 2026  
November 16, 2026  
December 15, 2026  
January 19, 2027

**PERS Form 502, Wage and Contribution Reports and Deposits must be received in the PERS office by the due dates listed above.**

**Retirement Board**

Mark Stevens  
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Brian A. Wallace  
Vice Chair

Jessica Colvin  
Dawn E. Huckaby  
Todd H. Ingalsbee  
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Operations Officer

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Chief Investment  
Officer

Memorandum

To: PERS Liaison Officers

From: Jessica Dean, Manager  
Employer Services Division

Date: November 13, 2025

Re: Electronic 2026 Pay Cycle Due Dates in PERIS

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To facilitate the prompt processing of monthly retirement reports, refund requests and retirement applications, we are requesting information as to the actual dates represented by your monthly retirement reports for 2026. In addition, please review how your agency submits payroll deduction purchase of service payments to PERS and make any updates, if necessary, through the Employer Maintenance page in PERIS.

If you have ***two or more pay cycles*** for different employee classifications, such as classified or certified in a school district; or employees paid monthly or bi-weekly, indicate each cycle separately for each group.

We will be unable to process your 2026 reports without this information. Please complete your 2026 Pay Cycle dates in PERIS by December 31, 2025.

Please see the following page for screenshots from PERIS and additional information regarding submitting Pay Cycle date information electronically.

Attached are the instructions, due dates for the monthly contribution reports, and deposits for 2026. If you have any questions, please call me at (775) 687-4200 extension 474.

Annual Pay Cycle List Filter

AND OR Add rule Add group

Form Status   Compare to other field  Delete

Reset Run Query

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Annual Pay Cycle List (1) Export To Excel

Show  entries

|        | Creation Date | Calendar Year | Form Status |   |
|--------|---------------|---------------|-------------|---|
| Select | 08/08/2022    | 2023          | Pending     | ✕ |

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- The List will allow you to perform the following actions if you have the appropriate permissions:
  - Create the Annual Pay Cycles for a new Calendar Year
  - Select a Calendar Year to edit/view the Annual Pay Cycles
  - Delete the Annual Pay Cycles for a Calendar Year with a status of Pending
  - Export the list of forms to an Excel spreadsheet.

Annual Pay Cycle for Demo Employer (100) Select

Employer

Back Submit Delete

Calendar Year 2023      Employer 100 - Demo Employer      Form Status Pending

Current Purchase of Service Payment Frequency selection(s): None  
Please contact PERS to setup the Service Purchase Payment Frequency for this employer.

Employer Reported Pay Periods (26) Upload File

Show  entries

|  | Pay Period Start Date | Pay Period End Date | Pay Date   | Frequency |   |
|--|-----------------------|---------------------|------------|-----------|---|
|  | 12/23/2022            | 01/05/2023          | 01/12/2023 | Bi-weekly | ✕ |
|  | 01/06/2023            | 01/19/2023          | 01/26/2023 | Bi-weekly | ✕ |
|  | 01/20/2023            | 02/02/2023          | 02/09/2023 | Bi-weekly | ✕ |
|  | 02/03/2023            | 02/16/2023          | 02/23/2023 | Bi-weekly | ✕ |
|  | 02/17/2023            | 03/02/2023          | 03/09/2023 | Bi-weekly | ✕ |
|  | 03/03/2023            | 03/16/2023          | 03/23/2023 | Bi-weekly | ✕ |
|  | 03/17/2023            | 03/30/2023          | 04/06/2023 | Bi-weekly | ✕ |
|  | 03/31/2023            | 04/13/2023          | 04/20/2023 | Bi-weekly | ✕ |
|  | 04/14/2023            | 04/27/2023          | 05/04/2023 | Bi-weekly | ✕ |
|  | 04/28/2023            | 05/11/2023          | 05/18/2023 | Bi-weekly | ✕ |

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PERIS Pay Cycles (12)

- The Annual Pay Cycle area consists of 3 sections.
  - The information section** contains the current Purchase of Service Payment Frequency that is currently on file with PERS. Please confirm the frequency is correct and contact PERS if it is not.
  - The Employer Reported Pay Periods** section is a table of the pay periods for the Calendar year being reported. You can either manually enter them or Upload an Excel spreadsheet with the dates.
- The PERIS Pay Cycles** control contains the calculated Pay Cycles for each reporting month based on the Employer Reported Pay Periods. This is the information that will be reported to PERS.