

**Retirement Board**

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Memorandum

To: Retirement Liaison Officers  
  
From: Walter Zeron, Director of Communications  
  
Date: February 4, 2020  
  
Re: 2020 Liaison Officer Conference

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PERS is happy to announce the launch of our 2020 Liaison Officer Conference website! This website has all the information regarding our Liaison Officer Conference on May 12, 2020, at the South Point Hotel and Casino in Las Vegas, Nevada. This is a one-day conference held every other year for PERS Liaison Officers, Human Resource Professionals, and Payroll Professionals.

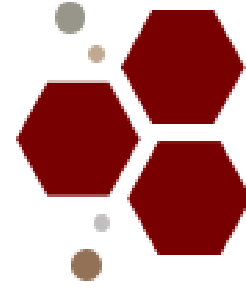
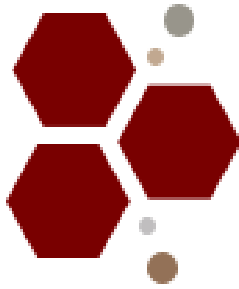
Some of the features you will find on this website include our registration form, South Point Hotel and Casino reservation information, the conference agenda, and contact information. Please note that online registration is available through the Liaison Officer Conference website (via Eventbrite), but the registration payment of \$100 must be made separately. The Liaison Officer Conference registration packet includes instructions on how to make payment. A direct link to the website is provided below.

<https://www.nvpers.org/liaison-conference/2020>

If you have any questions regarding this memorandum, please call me at (775) 687-4200 ext. 268.

PUBLIC EMPLOYEES' RETIREMENT SYSTEM OF NEVADA

*LIAISON OFFICER*  
**CONFERENCE**



*MAY 12, 2020*

**SOUTH POINT HOTEL**

LAS VEGAS, NEVADA

South Point Hotel  
9777 Las Vegas Blvd S  
Las Vegas, NV 89183  
(702) 796-7111



PERS CORDIALLY INVITES YOU TO THE:

# **2020 LIAISON OFFICER CONFERENCE**

PERS is pleased to host the 2020 Liaison Officer Conference at the South Point Hotel. This is a one day conference held every other year for PERS Liaison Officers, Human Resource Professionals, and Payroll Professionals. Employees newly assigned to perform PERS functions and those who want to stay current on changes are encouraged to attend in order to receive essential training. This year's conference will dedicate more time to breakout sessions which will be offered multiple times throughout the day. This will also allow you to ask questions and network with other agency representatives. Breakout topics will include payroll reporting, retirement processing, reemployment, audit process, and more!

Don't miss this great opportunity to connect with other employer representatives as well as our own PERS staff! Make your reservation today!



**Tuesday, May 12, 2020**  
**South Point Hotel**  
**Las Vegas, Nevada**

# LIAISON OFFICER CONFERENCE

## REGISTRATION INFORMATION:

**Registration Fee:** \$100\* per attendee

**Registration Due Date:** April 13, 2020 **(Please submit your registration forms. It is very important that we have an accurate count of attendees prior to April 20, 2020.)**

\*If we receive your registration form after April 13, 2020, the registration fee will be \$120 per attendee. We will not accept any registration forms after April 20, 2020.

A registration form is included with this brochure and is also available at [www.nvpers.org](http://www.nvpers.org).

Registration is also available online through the 2020 Liaison Officer Conference website:

[www.nvpers.org/liason-conference/2020](http://www.nvpers.org/liason-conference/2020)

## CONFERENCE DETAILS:

**Location:** South Point Hotel  
9777 Las Vegas Blvd South  
Las Vegas, NV 89183  
(702) 796-7111

**Check-in:** 8:00 a.m. — 8:30 a.m.

**Fee Includes:** Resource materials, continental breakfast, lunch and refreshments.

**PERS Contacts:** Pamela Young at [pyoung@nvpers.org](mailto:pyoung@nvpers.org) or at 775-687-4200 ext. 255  
or Toll Free (866) 473-7768

Walter Zeron at [wzeron@nvpers.org](mailto:wzeron@nvpers.org) or at 775-687-4200 ext. 268  
or Toll Free (866) 473-7768

## ACCOMMODATIONS:

**Attendees are responsible for making their own lodging and travel arrangements.**

**Conference Hotel:** South Point Hotel

**Discount Group Code (LIA0512)**

**Room Rate \$60.00**

**Resort fee \$14.00 + taxes and fees**

**Toll Free Reservations:** (866) 791-7626





## 2020 LIAISON OFFICER CONFERENCE

# Registration Form

### Agency Information:

Agency Name:

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Agency Address:

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### Attendees:

Attendee Name

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E-mail address

Phone number

---

Attendee Name

---

E-mail address

Phone number

---

Attendee Name

---

E-mail address

Phone number

---

### Payment Information:

Checks only please. PERS does not accept Purchase Orders, Vouchers or Credit Card Payment. State of Nevada employees will process checks through the State Controller .

Number of Attendees: \_\_\_\_\_ x **100.00** \* (\*\$120 if registering between 4/14/2020—4/20/2020)

Total Due: \$\_\_\_\_\_ Make check payable to: **PERS Administrative Fund**

Submit your registration form and payment on or before **April 13, 2020** to: **PERS**

**ATTN: Pamela Young**

**693 W. Nye Lane**

**Carson City, NV 89703**

# CONFERENCE TIMELINE

## Check-in & Continental Breakfast

*8:00 AM - 9:00 AM*

## Welcome & Opening Remarks

*9:00 AM - 9:20 AM*

## Breakout Session

*9:20 AM - 10:25 AM*

## Break & Networking

*10:25 AM - 10:40 AM*

## Breakout Session by Employer Group

*10:40 AM - 12:00 PM*

## Lunch

*12:00 PM - 1:15 PM*

## Breakout Sessions Continued

*1:15 PM - 2:30 PM*

## Break & Networking

*2:30 PM - 2:45 PM*

## Closing remarks & Announcements

*2:45 PM - 3:30 PM*

*MAY 12TH, 2020*

*LIAISON*

*OFFICER CONFERENCE*

*SOUTH POINT HOTEL*

*LAS VEGAS, NV*